

BONBY PARISH COUNCIL

Clerk: Derek Sharland

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Dear Councillor,

You are hereby summoned to the Bonby Parish Council meeting on **Monday 14th May 2012** in Bonby Village Hal. It will follow immediately after the Annual Parish Council meeting on the same evening starting at 7.30 p.m. Please find the Agenda below.

Members of the Public and Press are welcome. **A Public Participation Period of up to 15 minutes will take place immediately before the Annual Council meeting and start at 7.15 p.m.**

Signed:

Derek Sharland, Clerk to the Council 29 April 2012

AGENDA

Minutes 2012/13:

34. To Accept Apologies for Absence & consider approving reasons for absence.

35. Declarations of Interest – to remind members those Declarations need to be remade even if the interest is declared in the Register.

36. Minutes of the Previous Meetings & Matters of Accuracy – To consider the Minutes from 2 April 2012 for approval & signature.

37. Councillor Vacancy x2 – To consider any applications received for co-option onto the Council.

38. News/Developments by Ward/NLC Councillor(s) – to note for information only. Including updates on - highways issues on the roads approaching the Recycling plant
Bonby/Worlaby Footpath Scheme, Jubilee celebration Grant application, Fly tipping issues with the Gilman trail and Road safety issues with 2 Church St development (Tinkers Corner).
Annual flood on Church Lane.

39. Highways

- a) Speed sign – To receive NLC data & report and determine way forward.
- b) To receive Councillors reports on any matters of concern.

40. Finance (1) – (papers circulated)

- a) Internal Audit recommendations & action to be taken – To receive and approve the Internal Auditors report including Audit return Section 4 (see (e) below) and determine any action to be taken.
- b) Income & Expenditure Accounts 2011/12 – To receive and approve.
- c) Review Q4/Year end Expenditure vs. Budget – To receive and approve Clerks analysis and report.
- d) 2011/12 Accounts – summary version to be published – To receive and approve for publication.
- e) Audit Commission Annual Return 31 March 2012 – To consider and approve Accounting & Governance statements prior to signing by Chairman.
- f) Monies received – 2012/13 Precept £11,500 – receipt to be noted.
- g) Insurance Renewal due 1 June 2012 - £348.42 – final year of 3 year contract agreed in 2010 – To receive and approve renewal documents

41. Bonby Playing Fields Assoc

- a) Request for support in 2012/13 – To further consider £3,320 budgeted for grass cutting, insurance and equipment maintenance including verbal report from BPFA representative and receive quotations for grass cutting and maintenance (contract decisions to be considered under confidential business).
- b) Insurance 2012/13 – renewal due 6 July – To receive Clerks report regarding Councils broker's proposals for cover and determine the way forward.
- c) Humber Playing Fields Assoc – To consider annual membership at a cost of £20.

42. Planning

- a) **To note the receipt of the following notice(s) of approval & replies to Councils comments and questions etc** - none
- b) **To make comments on the following application(s):** None

43. Queens Jubilee Celebrations June 2012 – To receive verbal report from Cllr Harriman further to minutes 11 & 631 (2011/12) and determine the way forward mindful of the advice received from Councils insurers.

44. Public Participation Period – To receive the Clerks review of this process and determine the way forward.

45. Personnel Committee – To receive the draft minutes of the 5 April meeting (circulated).

46. Low Village Forum

- a) To receive LVF's email 5 April including guidance note on the Governments Neighbourhood Planning regulations that came into force on 6 April & determine the way forward.
- b) Neighbourhood Planning training & Workshop events – To receive Clerks verbal update and consider attendance at these events.

47. Localism Act 2011 – Standards – New Code of Conduct & Register of Interests required by 30 June 2012 – To receive NLC letter 2 April, ERNLLCA's February & April newsletter & their email of 3 April and any subsequent updates (minute 600ai – 2011/12) and determine the way forward including agreeing in principle to adopt the new code yet to be provided by NLC.

48. Annual Parish Meeting – 16 April 2012 – To receive the minutes and determine if any matter should be agenda'd for consideration.

49. Finance (2)

- a) Cheques/Payments to be Authorised or confirmed:
Clerks Salary & Expenses for April
Insurance – Broker Network Ltd - £348.42.
Stationery – Postage - £11.04 (confirmation of Debit Card)
Stationery – Eurooffice - £37.66 (confirmation of Debit Card).
Web site maintenance – Mr A Parker - £40 (2 x £20 six monthly payments)
- b) Receipts to be noted – Bank interest £0.16 & £0.61.

50. Community Emergency Plan (CEP) – To receive Cllr Sherratt' verbal update, for information.

51. Youth Forum – To receive a verbal report, for information, from Cllr Harriman.

52. Brigg Lions Million Tree Project – To receive Clerks verbal report further to minute 609 (2011/12), consider quotation for planting of £420 and determine the way forward.

53. Clerks Report - To receive the Clerk's verbal report for information (In accordance with LGA 1972, schedule 12, paragraphs 39 & 10(2)(b) items requiring decisions are on this agenda or will be placed on future agenda's).

54. Correspondence - For Information (Items circulated)

- a) Co-op Bank statements – February (Business Select) & March (Current Account).
- b) Mr W Cheetham's email 16 April regarding 'Public sessions' and reply.
- c) Mr Mason & Ms Milton emails of 31 March regarding the playing fields & replies.
- d) Neighbourhood Policing – Community issues newsletter – March & April.
- e) South Humber Broadband Programme's email reply of 22 April to our expression of support.
- f) ERNLLCA Newsletters – March & April.
- g) ERNLLCA District Committee meeting – 12 April – Agenda
- h) Sth Ferriby PC – Unapproved minutes from April meeting.
- i) Rural Opportunities Bulletin – email 4 April.

55. Minor Matters/Councillors Reports & Items received by the Clerk after Agenda Publication & requiring attention – for information only.

56. Agenda Items for next and future meetings.

57. Future Dates – for information only

LVF – All Councillors Meeting – (provisionally) Tuesday 29th May (Worlaby Hall) or Wednesday 30th May (Bonby Hall).

LVF – next quarterly meeting – Wednesday 27 June, 7.30 p.m. Bonby Village Hall.

ERNLLCA Neighbourhood Planning – (provisionally) 14 June – time and venue awaited.

58. To confirm the date of the next meeting (Annual Council Meeting followed by a Council Meeting) as 11 June 2012 commencing 7.15 p.m with the Public Participation Period.

59. A decision will be made regarding closing the meeting to the Public & Press in accordance with The Public Bodies (Admission to Meetings) Act 1960 in order to discuss confidential items.

1. Contract for grass cutting on Bonby Playing fields – consider quotations received & determine the way forward.
2. Maintenance of play equipment on Bonby Playing Fields – consider quotations received.
3. Legal matter B – To receive Cllrs report and determine the way forward.
4. Personnel – To receive and note Clerks 2012/13 Performance Objectives.

60. Closure of meeting.

END

Key for abbreviations:

Cllr = Councillor.

ERNLLCA = East Riding & Northern Lincolnshire Local Council Assoc our County Assoc.

HWRCC = Humber & Wolds Rural Community Council.

LVF = Low Villages Forum.

NALC = National Assoc of Local Councils.

NAT's – Neighbourhood Action Team.

NLC = North Lincolnshire Council.

SLCC = Society of Local Council Clerks.